Kazakh National University named after al-Farabi Faculty of Law

Educational program in the specialty "Jurisprudence 7M04217" Syllabus

(SGUGSRK 6307) Improving Public Administration and public service of the Republic of Kazakhstan Fall semester, 2020 - 2021 academic year

Discipline's code	Discipline's	Indepe	No. of	hour	s per week	Num	Independ			
	title	ndent	Lect		Practical	Labo		ent work		
		work	ures	tra	training (PT)		training (PT)		r credit	of student
		of	(L)			y	S	with		
		student				(Lab)	teacher		
		S						(IWST)		
CCLICCDIX (207	T	(IWS)	1		2			7		
SGUGSRK 6307	Improving	6	1		2	-	5	7		
	Public Administration									
	and public service of the									
	Republic of									
	Kazakhstan									
		\cademic (course i	inforı	nation			<u> </u>		
Form of	Type of course	Types	of lectu	res	Types of	•	Number	Form of		
education			practical of		of IWS	final				
				training				control		
Full-time	applied-	Problema	atic,		Solving	6		Written		
education	theoretical	analytica	l lecture	2	problems,			exam		
	course			situational tasks						
Lecturer		,	tor of Law, Professor of the							
Department of Theory and History of State and Law,										
Constitutional and Administrative Law										
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Telephone	+7 (701) 415 18 1	4								
number										

Academic presentation of the course

Aim of course	Expected Learning Outcomes (LO) As a result of studying the discipline the undergraduate will be able to:	Indicators of LO achievement (ID) (for each LO at least 2 indicators)
To form in undergraduates the ability to reveal and understand the problems and main trends in creating an effective modern	LO1. Demonstrate the knowledge gained in the field of theoretical and methodological foundations of studying the theory and practice of public administration and civil service in the Republic of Kazakhstan	ID 1.1 Determine the basic and specific principles and methods of scientific knowledge in the development of the theory of public administration and public service of the Republic of Kazakhstan ID 1.2 Argument the historical method of understanding the development of public

civil service and an actual management		administration and public service in Soviet Kazakhstan and in the sovereign Republic
structure, as well	LO2. To highlight the essence and meaning of	ID 2.1 Apply conceptual provisions
as the problems	the concept and the specifics of the formation	of the theory of public administration
of forming a	and development of public administration in	as an employee of a state body
compact and	the Republic of Kazakhstan, to analyze the	ID 2.2 Interpret the provisions of the
professional	problems and prospects for the development of	republican legislation in the field of
administration,	the newest republican legislation in this area	public administration in specific
concentrated on	the newest repuelled registation in this area	areas
performing the		ID 2.3 Analyze the system and
most important		methods of legal regulation of public
functions of		administration in the Republic of
public		Kazakhstan and foreign countries
administration in	LO3. Demonstrate an understanding of the	ID 3.1 Classify the main provisions
all spheres of	specifics and determine the features, concept,	of the theory of civil service, its
society.	theory, legal foundations of the organization,	latest legal foundations and
	the main trends in the development of civil	development trends until 2030
	service in the Republic of Kazakhstan until	ID 3.2 To compare the features of
	2030	the development of legislation on
		civil service and the practice of its
		application at different stages of the
		formation of the institution of civil
		service in the Republic of
		Kazakhstan
		ID 3.3 Differentiate the importance
		of the principle of meritocracy and
		integrity for the development of civil
		service in the Republic of
		Kazakhstan and foreign countries
	LO4. Apply an analysis of the specifics and	ID 4.1 Illustrate knowledge of the
	characteristics, the main trends in the	specifics of the activities of the
	development of the personnel service of state	authorized body for civil service
	bodies, the problems existing in this area, and	affairs in the Republic of Kazakhstan
	the trends in their solution analyze the	and the personnel service of state
	procedure for entering the civil service, its	bodies
	passage, its termination	ID 4.2 To identify the main
		problems of entering the civil
		service, its passage and the
		development of an official career
		ID 4.3 Assess the main reasons for
		the termination of civil service by
	IOS Aggaga the main translation of	employees ID 5.1 Davidon analytical studies of
	LO5. Assess the main trends in the	ID 5.1 Develop analytical studies of
	implementation in practice of legislative	legislation on the legal responsibility of civil servants
	provisions on the legal responsibility of civil servants and problems in this area	ID 5.2 Explain the grounds for legal
	servants and problems in this area	liability of civil servants
		ID 5.3 Analyze the relationship
		between the legal responsibility of
		civil servants and such a
		phenomenon as corruption
	<u> </u>	phonomenon as corruption

LO6. Demonstrate the ability to prepare an overview of the results of the course, summarize them in the form of a scientific essay, presentation, review, scientific research and present argumentation	ID 6.1 Assess the problems and prospects for the development of public administration and civil service in the Republic of Kazakhstan ID 6.2 Justify proposals for solving specific problems ID 6.3 To assess the ongoing research in this area in the Republic					
Theory of State and Law: History of state and lay	of Kazakhstan and foreign countries					
General History of State and Law; Constitutional law of the Republic of Kazakhstan;						
	*					
Constitutional foundations of the competence and	•					
Constitutional mechanism for the protection of c	ivil servants in the Republic of					
Kazakhstan						
Literature:						
1. The Law of the Republic of Kazakhstan "C						
<u> </u>						
	tration. Textbook Petropavlovsk,					
4. I.I.Rogov. Commentary on the draft amendments to the Constitution of the						
Republic of Kazakhstan // Kazakhstanskaya Pravda, 2017, January 27, No. 18.						
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	al Law of the Republic of					
	overview of the results of the course, summarize them in the form of a scientific essay, presentation, review, scientific research and present argumentation Theory of State and Law; History of state and law General History of State and Law; Constitutional Administrative law of the RK; Administrative re Constitutional foundations of the competence and Constitutional mechanism for the protection of c Kazakhstan Literature: 1. The Law of the Republic of Kazakhstan "Calle 2. Turisbek A. State service in the Republic of Public Administration under the President of 3. Uvarov V.N. The theory of public administration 2016. 4. I.I.Rogov. Commentary on the draft amendation.					

Academic	Academic Behavior Rules:							
policy of the	All students have to register at the MOOC. The deadlines for completing the modules							
course in the	of the online course must be strictly observed in accordance with the discipline study							
context of	schedule.							
university	ATTENTION! Non-compliance with deadlines leads to loss of points! The deadline of							
moral and	each task is indicated in the calendar (schedule) of implementation of the content of the							
ethical values	curriculum, as well as in the MOOC.							
	Academic values:							
	- Practical trainings/laboratories, IWS should be independent, creative.							
	- Plagiarism, forgery, cheating at all stages of control are unacceptable.							
	- Students with disabilities can receive counseling at e-mail dina 405@mail.ru							
Evaluation and	Criteria-based evaluation:							
attestation	assessment of learning outcomes in relation to descriptors (verification of the							
policy	formation of competencies in midterm control and exams).							
	Summative evaluation: assessment of work activity in an audience (at a webinar);							
	assessment of the completed task.							

CALENDAR (SCHEDULE) THE IMPLEMENTATION OF THE COURSE CONTENT:

wee	Topic name	LO	ID	am	Max	Form of	The
ks				ou	imu	Knowled	Form of the
				nt	m	ge	lesson
				of	scor	Assessm	/ platform
				ho	e	ent	

				urs			
	Module 1 Theory, legal foundations, p					opment of p	public
1	L1. Theoretical and methodological		ID 1.1	aknsta 1	an.		Video
1	foundations for studying the theory and practice of public administration and public service in the Republic of Kazakhstan.	LOT	110 1.1	1			lecture in MS Teams
1	PT1. Define the principles and methods of scientific knowledge in the development of the theory and practice of public administration and public service in the Republic of Kazakhstan.	LO1	ID 1.1	2	10	Analysis	Webinar in MS Teams / ZOOM
2	L2. The history of the formation of the practice of public administration and public service in Kazakhstan during the Soviet period and in a sovereign state.	LO1	ID 1.1 ID 1.2	1			Video lecture in MS Teams
2	PT2. Illustrate the formation of public administration and civil service in the Republic of Kazakhstan in the 70s - 2000s.	LO1	ID 1.1 ID 1.2	2	10	Analysis	Webinar in MS Teams / ZOOM
3	L3. The concept of public administration: theory, legal foundations, problems and development trends in the Republic of Kazakhstan.	LO2	ID 2.1 ID 2.2	1			Video lecture in MS Teams
3	PT3. Justify public administration in the RK: theoretical and legal foundations.	LO2	ID 2.1 ID 2.2	2	10	Analysis	Webinar in MS Teams / ZOOM
3	IWSP1 Consultation on the implementation of IWS1						Webinar in MS Teams
3	IWS1. Functional and organizational structure of public administration in the Republic of Kazakhstan: the main trends in the development of legislation.	LO2 LO6	ID 2.2 ID 2.3 ID 6.1 ID 6.2 ID 6.3		25	Logic task	Webinar in MS Teams / ZOOM
4	L4. System and legal regulation of public administration in the Republic of Kazakhstan.	LO2	ID 2.2 ID 2.3	1			Video lecture in MS Teams
4	PT4. Compare the elements of the public administration system in Kazakhstan.	LO2	ID 2.2 ID 2.3	2	10	Analysis	Webinar in MS Teams / ZOOM
5	L5. Public administration system in foreign countries: experience, problems, development trends.	LO2	ID 2.2 ID 2.3	1			Video lecture in MS Teams
5	PT5. Compare the main models of public administration in foreign countries	LO2	ID 2.2 ID 2.3	2	10	Analysis	Webinar in MS

							Teams /
							ZOOM
5	IWSP 2 Consultation on the						Webinar
	implementation of IWS2						in MS
	implementation of 1 1182						Teams
5	IWS 2 The system of public	LO2	ID 2.3		25	Logic	Webinar
	administration in the Russian Federation:	LO6	ID 6.1		20	task	in MS
	experience and influence on the	200	ID 6.2				Teams /
	development of public administration in		ID 6.3				ZOOM
	other post-Soviet states.						
5	MT 1				100		
	dule 2 Theory, legal foundations, problem	s and tr	ends in the	e develo		of public s	ervice in the
			zakhstan.		1	F	
6	L6. The concept of civil service: theory,	LO3	ID 3.1	1			Video
	legal foundations of organization in the		ID 3.3				lecture
	Republic of Kazakhstan, main						in MS
	development trends until 2030.						Teams
6	PT6. Analyze the theoretical and legal	LO3	ID 3.1	2	10	Analysis	Webinar
	foundations and development trends until		ID 3.3				in MS
	2030 of the civil service in the Republic						Teams /
	of Kazakhstan.						ZOOM
7	L7. The main stages of the formation and	LO3	ID 3.2	1			Video
	development of legislation on public		ID 3.3				lecture
	service in the Republic of Kazakhstan.						in MS
							Teams
7	PT7. Interpret the development of civil	LO3	ID 3.2	2	10	Analysis	Webinar
	service legislation in the Republic of		ID 3.3				in MS
	Kazakhstan since 2000.						Teams /
							ZOOM
8	L8. The principles and specifics of the	LO3	ID 3.2	1			Video
	development of the institution of civil		ID 3.3				lecture
	service in the Republic of Kazakhstan in						in MS
	the modern period.	1.00	ID 0.0		10	A 1 '	Teams
	PT8. Give an assessment of the	LO3	ID 3.2	2	10	Analysis	Webinar
0	development of the institution of civil		ID 3.3				in MS
8	service in the Republic of Kazakhstan in						Teams /
	the modern period: features and						ZOOM
	prospects. IWSP 3 Consultation on the						Webinar
							in MS
8	implementation of IWS3						Teams /
							ZOOM
	IWS 3 Foreign experience of the	LO3	ID 3.3		20	Logic	Webinar
	functioning of the civil service and its	LO ₅	ID 5.3 ID 6.1		20	task	in MS
8	impact on the development of the		ID 6.1 ID 6.2			tuon	Teams /
	relevant institution in the Republic of		ID 6.2 ID 6.3				ZOOM
	Kazakhstan.		0.5				20011
	L9. The authorized body for civil service	LO4	ID 4.1	1			Video
_	in the Republic of Kazakhstan, the			1			lecture
9	system of the authorized body.						in MS
	,						Teams
9	PT9. Determine the further direction of	LO4	ID 4.1	2	10	Analysis	Webinar
7	1 19. Determine the further unection of	LO4	1D 4.1		10	Allarysis	vveoiliai

	development of the agency for civil service affairs in the Republic of Kazakhstan.						in MS Teams / ZOOM
10	L10. Personnel service of state bodies, the main development trends in the modern period.	LO4	ID 4.1	1			Video lecture in MS Teams
10	PT10. Demonstrate the procedure for the formation of the personnel service of state bodies.	LO4	ID 4.1	2	10	Analysis	Webinar in MS Teams / ZOOM
10	IWSP 4 Consultation on the implementation of IWS4						Webinar in MS Teams / ZOOM
10	IWS 4 The main criteria for the classification of government positions: trends in the development of legislation.	LO4 LO6	ID 4.1 ID 4.2 ID 6.1 ID 6.2 ID 6.3		20	Problem task	Webinar in MS Teams / ZOOM
10	IWSP 5 MT consultation				10		Webinar in MS Teams / ZOOM
10	MT (Midterm Exam) L11. The concept of a public office as a structural unit of a state body: legal foundations and problems in this area.	LO4	ID 4.1	1	100		Video lecture in MS Teams
11	PT11. Compare the problems and prospects for the development of public office as a structural unit of a public body.	LO4	ID 4.1	2	10	Analysis	Webinar in MS Teams / ZOOM
12	L12. The procedure for entering the civil service.	LO4	ID 4.2	1			Video lecture in MS Teams
12	PT12. Analyze the formation of human resources in the civil service.	LO4	ID 4.2	2	10	Analysis	Webinar in MS Teams / ZOOM
12	IWSP 6 Consultation on the implementation of IWS5						Webinar in MS Teams / ZOOM
12	IWS 5 Problems of legal regulation of civil service in the Republic of Kazakhstan at the present stage of development of sovereign Kazakhstan.	LO4 LO6	ID 4.2 ID 4.3 ID 6.1 ID 6.2 ID 6.3		25	Problem task	Webinar in MS Teams / ZOOM
13	L13. Public service and career.	LO4	ID 4.2	1			Video lecture

							in MS
							Teams
12	DT12 Intermed multiple convice and conserve	1.04	ID 4.2	2	10	A 1	Webinar
13	PT13. Interpret public service and career	LO4	ID 4.2	2	10	Analysis	
	development.						in MS
							Teams /
							ZOOM
14	L14. Termination of civil service by civil	LO4	ID 4.3	1			Video
	servants: problems and main trends in						lecture
	modern conditions.						in MS
							Teams
14	PT14. Demonstrate separation from	LO4	ID 4.3	2	10	Analysis	Webinar
	public service and basic guarantees of						in MS
	employee rights.						Teams /
							ZOOM
15	L15. Legal responsibility of civil	LO5	ID 5.1	1			Video
	servants: legal regulation, problems and		ID 5.2				lecture
	development trends.		ID 5.3				in MS
	1						Teams
15	PT15. Classify the types of legal liability	LO5	ID 5.1	2	10	Analysis	Webinar
	of civil servants.		ID 5.2			J	in MS
			ID 5.3				Teams /
							ZOOM
15	IWSP 7 Consultation on the						Webinar
	implementation of IWS6						in MS
	F						Teams /
							ZOOM
15	IWS 6 Actual problems of improvement	LO3	ID 3.1		25	Analysis	Webinar
	and development trends of the civil	LO4	ID 4.1		_	J	in MS
	service in the Republic of Kazakhstan	LO6	ID 6.1				Teams /
	until 2020.		ID 6.2				ZOOM
			ID 6.3				
	MT2		- 1.0		100		
	Exam				100		

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